

Home On-Line Assessment (HOLA) - Regulations for Candidates

(1) Unless they are taking the HOLA in an invigilated center with computers made available by the Host, candidates must use their own laptop or computer during the assessment. Each candidate must ensure they have a computer with Internet connectivity available for the assessment. The latest version of Chrome, Firefox, or Safari must be installed on the device used for the HOLA. It is highly recommended that participants utilise the Chrome browser to optimise their exam experience and to minimise any potential loss of functionality when accessing the examination platform. It is the candidate's own responsibility to have the right power adaptor for the laptop computer that will be used for the examination. Candidates using their own laptop must check all the compatibility requirements before the HOLA through [this link](#).

(2) Candidates are advised to foresee 30 minutes before the start of the assessment to tackle any connection issues. Access codes for the HOLA platform will be provided by ESAIC Office in due course before the HOLA. If taking the HOLA in an invigilated centre, candidates must be ready to enter the Home On-Line Assessment room with their admission letter 30 minutes before the start of the assessment, unless otherwise specified by the Centre Host. If taking the HOLA in an invigilated center, the HOLA credentials will be provided by the HOLA Host.

(3) Candidates cannot use any kind of help during the HOLA. In particular, books, papers or other forms of literature, mobile phones, smartwatches cameras, palm computers, tablet computers, USB sticks and any electronic devices allowing Internet connection or remote communication other than the HOLA computer cannot be used during the HOLA. If taking the HOLA in an invigilated center, candidates must leave all their belongings at the back of the assessment room during the assessment.

(4) Browsing the Internet with electronic devices other than the HOLA computer is forbidden during the assessment. Candidates are only allowed to use the assessment software and in some cases the security software required by ESAIC during their assessment.

(5) The HOLA is an individual exercise. Communication between candidates is strictly forbidden. Receiving external help is strictly forbidden.

(6) Candidates must fill in all answers. Candidates have a maximum of 90 minutes to complete each of the two sets of 60 questions. The ninety-minute countdown for each set of 60 questions starts as soon as the candidates have clicked the start button. Each candidate has a total of 3 hours to answer both sets of 60 questions. If a candidate has finished the first set of questions before the 90 minutes have elapsed, they may start the second set of questions, but they will not be given any extra time for that set of questions. Additionally, candidates cannot return to a set of questions once completed. Candidates must only log in at the start of the first set of questions. In case they need to interrupt their assessment for any reason, candidates cannot put the test on "hold" and the time allotted for the assessment will continue to run until the 90 minutes allowed per set of questions have elapsed.

(7) Candidates with dyslexia or post-traumatic stress disorder will be awarded 15 additional minutes to complete each paper provided that they send a letter written and signed by a psychologist to the Examinations Office no later than 2 weeks after the registration deadline.

(8) Candidates taking the HOLA in an invigilated centre can leave the assessment room quietly before the end of the allotted time only after receiving express approval from the invigilator.

(9) The copyright of the assessment questions belongs to the ESAIC. The questions used for the assessment cannot be copied in any shape or form (screenshots, photographs, transcription, recording, etc.). Any form of copying of the questions is a serious breach of the regulations. In the event of this occurring, candidates involved will be disqualified from the assessment and will not be allowed to register for any EDAIC Examination in the 2 years following the year of the assessment. Furthermore, the ESAIC reserves the right to bring any legal action against any copyright infringement case before the appropriate court of Brussels. To prevent such incidents, ESAIC will use GDPR-compliant technological tools helping with identification of candidates violating this rule.

(10) Detailed results will be e-mailed to the candidates a few weeks after the assessment. If candidates were registered as part of a group, their results will also be communicated to the individual in charge of their group registration, unless they are Specialists.

Improper conduct or breach of the above regulations may lead to the cancellation of the candidate's HOLA as well as to the exclusion of the candidate from any EDAIC Examination (including OLA and HOLA) in the 2 years following the HOLA, at the discretion of the ESAIC Examinations Committee.