European Society of Anaesthesiology and Intensive Care

EDAIC Part II Examination

Candidate Agreement

I. NON-DISCLOSURE

All EDAIC examinations are confidential and are the property of ESAIC. The copyright of examination questions belongs to the ESAIC. The questions are made available to EDAIC Candidates solely for the purpose and duration of the examination. Candidates at any ESAIC examination are expressly prohibited from disclosing, publishing, reproducing, or transmitting this examination, in whole or in part, in any form or by any means, verbal or written, electronic or mechanical, for any purpose, without the prior express written permission of ESAIC.

- I understand that the contents of this examination are the property of ESAIC.
- I understand that copying, reproducing or distributing the contents of this exam in any form is unlawful.
- I understand that revealing the contents of the questions of this exam to anyone is strictly prohibited.
- I certify that I have not and will not retain the examination questions or disclose them in whole or in part to any other person or entity.
- I declare I will destroy my preparation notes immediately after the examination and not share them with any other individual.

II. EUROPEAN GENERAL DATA PROTECTION REGULATION

- I understand that the European General Data Protection Regulation (GDPR) makes the use of videos, images or sound recordings of any individual such as EDAIC Examiners or ESAIC Staff unlawful without their explicit consent. I understand that the ESAIC, EDAIC Examiners, EDAIC Part II Hosts, EDAIC Part II Chairmen, EDAIC Part II Senior Examiners and ESAIC Staff explicitly object to the use of any such material.

III. CANDIDATE REGULATIONS

IN-PERSON EXAMINATION

(1) The EDAIC Part II is an individual examination. Therefore: speaking during the preparation is forbidden; speaking between the preparation and the examination is forbidden; the use of any material or outside source of knowledge such as physical notes, digital notes, artificial intelligence etc. is strictly forbidden. Any attempt to break this rule will lead to the immediate disqualification of the candidate involved.

(2) Mobile phones, any type of watch and any other devices allowing remote communication are strictly forbidden inside the study room (preparation room), examination hall and, for the first group, the isolation room. Candidates carrying any such a device in any of these rooms will be automatically disqualified even if the device is switched off or on flight/airplane mode.

(3) The EDAIC Part II examination is anonymous. Candidates should always present themselves giving their candidate number. They should never give their name or tell about their hospital, neither to any of the examiners, nor to the examination Host.

(4) Candidates should make sure to be in the designated waiting room at least 15 minutes before the start of each of their four questions.

(5) No personal belongings will be allowed in the study room or in the examination hall. Candidates will be provided with a pen and cannot take their own pens to the study room.

(6) All questions and written notes must be left on the examination table when leaving the examination hall.

(7) Smoking inside the examination areas is not permitted.

(8) Candidates must be identifiable at all times: their face must remain uncovered from chin to hairline.

(9) The results are given at the end of the day. Candidates should be aware that each of the marks is carefully reviewed during a deliberation meeting at the end of the examination (call-over). The decision of the Board of examiners and each of the marks are therefore final. Examiners are not allowed to discuss the results of the examination with individual candidates.

(10) Candidates with speech disorder will be granted 3 additional minutes to complete each SOE provided that they send a letter with a diagnosis written and signed by a relevant physician to exam@esaic.org maximum 1 month after the registration deadline.

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ONLINE EXAMINATION

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(2) Except for the laptop used for the examination, mobile phones, any type of watch and any other devices allowing remote communication must be placed out of the candidate's reach, preferably in a different room, when the candidate is in the study room (preparation room), examination hall or, for the first group, the isolation room. Should a candidate be found with any such device within their reach in any of these rooms, their examination will be terminated.

(3) The EDAIC Part II examination is anonymous. Candidates should always present themselves giving their candidate number. They should never give their name or tell about their hospital, neither to any of the examiners, nor to the examination Host.

(4) Candidates should make sure to be in front of their computer at least 30 minutes before the start of each of their four questions as the staff will take candidates to the study room to perform security checks before the preparation of the question.

(5) Candidates must be alone in the room they have chosen to take their examination, and all doors must be closed. The only items allowed on the examination table are a laptop computer with integrated webcam, a mouse, some blank paper, a couple of standard pens and a glass of water. The table and immediate surroundings must be clear of any other belongings.

(6) All questions and written notes must be torn and discarded right after each of the four oral sessions.

(7) Candidates must be identifiable at all times: their face must remain uncovered from chin to hairline.

(8) The results are given at the end of the day. Candidates should be aware that each of the marks is carefully reviewed during a deliberation meeting at the end of the examination (call-over). The decision of the Board of examiners and each of the marks are therefore final. Examiners are not allowed to discuss the results of the examination with individual candidates.

(9) Candidates with speech disorder will be granted 3 additional minutes to complete each SOE provided that they send a letter with a diagnosis written and signed by a relevant physician to exam@esaic.org maximum 1 month after the registration deadline.

IV. EQUIPMENT FOR ONLINE EXAMINATION

To be able to perform the examination online, the following is required:

- A private and quiet room with good lighting. No one can enter the room during the examination. The lighting should always be sufficient to identify you. The main source of lighting (window) should not be behind or next to you. The distance from the camera should be adequate to see your full face and upper part of your chest (as on an ID picture).
- No personal belongings or any material should lay on your desk or within your reach.
- A laptop with integrated webcam. Tablets or smartphones are not allowed.
- A wired internet connection (or stable WIFI). It is recommended that candidates test their internet connection using online tools such as fast.com several weeks before the examination and ensure that they have at least a stable 10-20 Mbps for a comfortable Zoom experience.
- A good, wired headset with a microphone. The use of Bluetooth devices is not recommended. The use of the computer built-in speaker and microphone is not allowed.
- To download and install the latest version of the Zoom application on the examination laptop and to create an account with the e-mail provided to create your MyESAIC account.
- White paper and a standard black pen.

V. REMOTE INVIGILATION FOR ONLINE EXAMINATION

- I agree to keep my mobile phone switched on but not within my reach (on vibrate or mute mode) during the preparation of the questions as well as during the examination. I agree to show my mobile phone to the ESAIC Staff whenever prompted.
- I agree to show my examination room / environment to the ESAIC Staff and examiners using my computer webcam whenever requested.

- I agree to share my computer screen with the ESAIC Staff and examiners and give control of my computer through the Zoom "give control" feature to the ESAIC Staff whenever prompted during the examination.

- I agree to show my examination paper and pen to the ESAIC Staff before starting every session.

VI. CONNECTION TO THE ONLINE EXAMINATION PLATFORM

Candidates should be connected to the examination platform at all times. During breaks, candidates are free to leave the room and use the break as they wish, provided they remain connected to the examination platform.

If the candidate's connection to the examination platform is lost or that the quality of the candidate's connection and/or headset does not allow the good conduct of the examination for more than 5 minutes while being examined by examiners, the examination will be terminated. ESAIC cannot be held responsible for such a disconnection. **We therefore strongly encourage candidates to take all necessary measures to secure a stable internet connection before the examination.**

VII. NON-COMPLIANCE

The Examinations Committee reserves the right to apply one or several of the following measures in case of failure to abide by the terms and conditions listed above:

1. the termination of the candidate's examination by ESAIC at the candidate's expense
2. a two-year exclusion from any EDAIC examination or assessment
3. pursuit of any other legal remedies available to ESAIC when relevant.

VIII. FALSIFICATION OF DOCUMENTS

ESAIC reserves the right to refuse admission to an examination, withhold the EDAIC qualification, or revoke an EDAIC Diploma at any time if it is determined that a candidate or Diploma holder has submitted falsified or deliberately altered documents.
Any such case will be reviewed individually, and the candidate or Diploma holder will be informed in writing of the decision and the reasons for it.
Where appropriate, ESAIC also reserves the right to report confirmed cases of document falsification to the relevant national society and/or competent authorities.
In case of exclusion, withholding or revocation on these grounds, examination fees will not be refunded.

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IX. DISCLAIMER

The ESAIC will strive to conduct the examination up to the usual high standards. However, there are risks that events beyond our control may occur and hinder the smooth running of the (online) examination. We thank you for your patience and understanding and count on your collaboration to make the experience enjoyable to everyone.

X. AGREEMENT

I understand that if I do not agree to all these terms and conditions, I will not be permitted to take part in the examination.

By confirming your acceptance of this Agreement, you agree to all the terms and conditions set out above.